## **Requesting an Audit Log**

By using the Viivo Admin Console, you can request an audit of a device that is associated with your Viivo for Business team. The audit will be performed silently by the Viivo Manager running on the device and can then be downloaded from the Viivo Admin Console by the team administrator. The audit will scan the configured cloud folder for the selected device and return a list of file names and folders for review. This capability is only available to devices that belong to your team.

To perform an audit of a device:

Step #1 - Log in to the Viivo Admin Console and find the device you desire to audit

Step #2 - Click the device and request an audit

Step #3 - Wait for audit to be processed and download results

By performing an audit, you can manage the risk and control the files that are being uploaded to the public cloud encrypted vs. unencrypted.